



VENTURA COUNTY
HEALTH CARE PLAN

Part-Time Medical Director

Annual Salary up to \$195,000



Medical Director

Ventura County Health Care Plan

Under general supervision of the Health Care Plan Administrator for the Ventura County Health Care Plan (VCHCP), will perform duties set forth in the California Knox-Keene Health Care Service Plan Act as well as regulations and Health and Safety code for VCHCP, a Department of Managed Health Care (DMHC) licensed Commercial HMO. This position is part of a team of 65 (including contractors), with no direct reports, and a \$90 million dollar budget. In accordance with the National Committee on Quality Assurance (NCQA), the Medical Director, Ventura County Health Care Plan is responsible for the leadership and direction in planning, and coordinating medical reviewer staff to ensure appropriate, professional, and cost-conscious inpatient and outpatient health care to VCHCP assuring the quality of care provided to the members of the health plan by institutions, physicians, and allied professionals. As a licensed health plan, VCHCP is required to be compliant with all regulatory requirements of any other large insurance plan.

Qualifications

- Doctor of Medicine or Osteopathy Degree,
- Current physician license to practice medicine in the State of California without restrictions, and
- Completed residency in primary care field of specialization (i.e. Family Practice, Internal Medicine, Pediatrics or Obstetrics/Gynecology).

Additional Requirements

- Must be Board certified in California
- Thorough knowledge of the current principles and techniques of diagnosis and treatment
- Experience with managed care
- Experience and current knowledge of Quality Assurance, Utilization Review and Peer Review and programs
- At least three (3) years of direct patient care medical practice experience
- At least three (3) years of administrative experience

Desired Qualifications

- National Committee for Quality Assurance accreditation experience
- Experience/knowledge of pharmacy and plan formulary.

The Successful Candidate

The ideal candidate will be collegial, engaged, and mission driven. Additionally, the successful individual will have an extensive background in licensed HMO operations, regulatory requirements, chairing various required committee meetings and leading the medical services departments through changes in the healthcare delivery landscape.

Medical Director, Ventura County Health Care Plan
is a part-time on-site contracted position.

Example of Duties

Duties may include but are not limited to the following:

- Provides overall direction, guidance, and control for the medical components of VCHCP's services to ensure appropriate, professional, and cost-conscious health care.
- Develops and interprets medical policies. Coordinates and communicates matters of VCHCP medical policy with the Health Care Agency Director and Insurance Administrator, Utilization Management staff and Quality Assurance Staff.
- Participates, as a member of the Senior Management Team, in developing goals, plans and policies for the organization, assuring that the medical decisions will not be unduly influenced by fiscal and administrative management.
- Ensures that comprehensive medical benefits are effectively developed and administered for VCHCP patients.
- Conducts provider credentialing and Re-Credentialing. Develops practice profile indicators. Member of Credentialing, Quality Assurance (QA) and Peer Review Committees. Presents to Standing Committee identified provider quality concerns. Implements any Committee disciplinary actions, including any remedial and punitive measures.
- Reviews results of facility site surveys performed by Provider Services Administrator. Communicates with providers deficiencies identified in practice site surveys and monitors corrective action plans submitted by providers.
- Manages and controls inpatient utilization and outpatient referrals with attention to quality and cost-effective methods. Delegates performance of routine QA/UR activities to the QA/UR Nurses based upon guidelines approved by the medical director and Plan Committee.
- Provides or arranges timely review and response to requests for VCHCP services which require physician authorization (i.e., emergency hospital admissions, elective admissions, elective surgical procedures, referrals, tests, medication approvals requiring authorization.)
- Develops utilization management standards and guidelines for approval by the Utilization Management Committee consistent with sound clinical principles and processes and with current medical and scientific information.
- Communicates standards and guidelines to VCHCP providers.
- Member of Utilization Management, Quality Assurance, Pharmacy and Therapeutics and Standing Committees.
- Provides a timely review and response to Member complaints that involve denial of services or concerns related to medical quality.
- Develops and maintains professional and effective working relationships with Plan providers to optimize organizational growth and profitability. Responds to provider inquiries regarding Plan decisions, clarifies related matters as appropriate.
- Develops and implements Quality Assurance Plan. Develops Quality Assurance Indicators. Member of QA, Pharmacy & Therapeutics, and Standing Committees.
- Defines and monitors compliance with quality management standards and protocols in collaboration with Network Providers and the VCHCP QA Committee.
- Approves agenda and minutes for VCHCP QA and Utilization Management Committees. Ensures that Committee activities follow the guidelines set forth in the QA and UR plans and that Committee actions and assignments are completed in a timely manner as directed. Ensures that QA/Utilization Management Committee meetings are well attended by physicians of sufficient background and knowledge in the treatment of the medical conditions under discussion.
- Reviews all Potential Quality Issues (PQI's) identified by the Plan and initiates the request for information (including assessment by other QA entities) needed to assess the PQI. Rates each PQI for seriousness of the incident and reports the results to the QA Committee.
- Refers issues of provider quality concerns to the Plan's Credentials Committee and makes recommendations as to actions to be taken by the Plan.
- Implements disciplinary actions recommended by the Credentials Committee as defined by the Plan's Policy.
- Ensures that any actions taken by the Plan against a provider for medical quality issues will be reported to the appropriate oversight bodies.
- Participates in the recruitment, interviewing, selection, and performance appraisal of VCHCP providers.
- Represents the Plan in a liaison role with other agencies and individuals as apparent or assigned.
- Provides consultation to VCHCP management and staff as requested.
- Attends the meetings of the Standing Committee, the Plan's oversight committee. Presents the Plan's Utilization and Quality Reports and relays concerns identified by the Plan's Staff.
- Participates in Plan inter-rater reviews.
- Promotes Health Equity, Population Health Management, and quality standards.
- Performs related duties as assigned.

Recruitment Process

To apply for this exceptional career opportunity, please send a resume and a cover letter that illustrates your experience as a Board-Certified Doctor of Medicine and includes the following:

- Experience with managed care
- Experience and current knowledge of Quality Assurance, Utilization Review and Peer Review systems and programs
- Direct patient care medical practice experience
- Administrative experience
- National Committee for Quality Assurance accreditation experience
- Experience/knowledge of pharmacy and plan formulary

If interested, please:

E-mail your current resume and cover letter to:  Catherine.Nava@venturacounty.gov

Resume Evaluation

A review of your resume will be conducted to determine whether you meet the stated requirements for this recruitment. Please ensure that all relevant work experience, training, and education are included so that your eligibility can be accurately assessed.

For additional information regarding this recruitment, please contact Christina Woods by email or telephone.



Christina.Woods@venturacounty.gov



805-981-5006



The County of Ventura



From rolling hills to sweeping ocean views, Ventura County is located on California's "Gold Coast," approximately 50 miles northwest of Los Angeles and 30 miles southeast of Santa Barbara. The near perfect Mediterranean climate with an average annual temperature of 74.2 degrees and a wonderful quality of life just some of the many reasons many of the 802,983 residents call Ventura County "home." Ventura has a diverse economic base from tourism to high-tech enterprises in beautifully planned communities, making the region one of the safest in Southern California.



The Health Care Agency



The Health Care Agency is the largest department in the County of Ventura and employs approximately 3,600 people: 1,100 of those in direct patient-care positions. The Health Care Agency is a comprehensive healthcare system that encompasses the Ventura County Medical Center (VCMC), Santa Paula Hospital, 24 primary care clinics, 11 specialty care clinics, Ambulatory Care, the Public Health Department, and Behavioral Health Department, and the Ventura County Health Care Plan. VCMC is also home to the top-rated (by Doximity and U.S. News & World Report) Family Medicine Residency Program in the United States and achieved an "All Cases" meritorious award for surgical care. It is also a West County II Trauma Center.

Ventura County Health Care Plan (VCHCP), a fully licensed Plan, was established in 1993 as a practical, cost-effective and innovative alternative to private health care services for eligible employees of the County and their covered dependents. The core medical services are provided by physicians and facilities associated with the Ventura County Medical Center (VCMC) and Santa Paula Hospital as well as other community providers. VCHCP also provided insurance coverage for employees of physician groups through the end of December 2022.